



**PWYLLGOR CRAFFU'R CABINET**

**YN UNIG YN DILYN CYFARFOD AR Y CYD Y CABINET / CRAFFU  
ADFYWIO A DATBLYGU CYNALIADWY PWYLLGORAU**

**DYDD MERCHER, 17 EBRILL 2019**

**SIAMBR Y CYNGOR - CANOLFAN DDINESIG PORT TALBOT**

**Rhan 1**

1. Datganiadau o gysylltiadau
2. Cofnodion y cyfarfod blaenorol (*Tudalennau 3 - 4*)
3. Dewis eitemau priodol o agenda y Cabinet (Adroddiadau y Cabinet yn amgaaedig ar gyfer yr aelodau craffu)
4. Dewis eitemau priodol o agenda Is-bwyllgor (Cyllid) y Cabinet (Adroddiadau Is-bwyllgor (Cyllid) y Cabinet yn amgaaedig ar gyfer yr aelodau craffu)
5. Blaenraglen Waith 2018-19 (*Tudalennau 5 - 8*)
6. Eitemau brys  
*Unrhyw eitemau brys (boed yn gyhoeddus neu wedi'u heithrio) yn ôl disgresiwn y Cadeirydd yn unol ag Offeryn Statudol 2001 Rhif 2290 (fel y'i diwygiwyd).*

**S.Phillips**  
**Prif Weithredwr**

**Canolfan Ddinesig  
Port Talbot**

**Dydd Iau, 11 Ebrill 2019**

## **Aelodaeth y Pwyllgor:**

**Cadeirydd:** L.Jones

**Is-gadeirydd:** S.Rahaman

**Cynghorwyr:** M.Crowley, S. ap Dafydd, S.E.Freeguard,  
M.Harvey, N.T.Hunt, S.K.Hunt, S.A.Knoyle,  
A.Llewelyn, S.Miller, J.D.Morgan, S.Paddison,  
S.M.Penry, L.M.Purcell a/ac A.L.Thomas

## **Nodiadau:**

- (1) *Os yw aelodau'r pwyllgor neu'r rhai nad ydynt yn aelodau'r pwyllgor am gynnig eitemau perthnasol i'w cynnwys ar yr agenda cyn cyfarfodydd y dyfodol, rhaid iddynt roi gwybod i'r Prif Weithredwr/Cadeirydd 8 niwrnod cyn y cyfarfod.*
- (2) *Os yw'r rhai nad ydynt yn aelodau'r pwyllgor am fod yn bresennol ar gyfer eitem o ddiddordeb, mae'n rhaid rhoi rhybudd ymlaen llaw (erbyn 12 hanner dydd ar y diwrnod cyn y cyfarfod). Gall y rhai nad ydynt yn aelodau'r pwyllgor siarad ond nid oes ganddynt hawl i bleidleisio, cynnig nac eilio unrhyw gynnig.*
- (3) *Fel arfer, ar gyfer trefniadau cyn craffu, bydd y Cadeirydd yn argymhell eitemau gweithredol sydd ar ddod i'w trafod/herio. Mae hefyd yn agored i aelodau'r pwyllgor ofyn i eitemau gael eu trafod - er y gofynnir i'r aelodau ddewis a dethol yma o ran materion pwysig.*
- (4) *Gwahoddir aelodau perthnasol Bwrdd y Cabinet hefyd i fod yn bresennol yn y cyfarfod at ddibenion Craffu/Ymgynghori.*
- (5) *Gofynnir i aelodau'r Pwyllgor Craffu ddod â'u papurau ar gyfer Bwrdd y Cabinet i'r cyfarfod.*

## CABINET SCRUTINY COMMITTEE

(Council Chamber - Port Talbot Civic Centre)

**Members Present:**

**27 March, 2019**

**Chairperson:** Councillor L.Jones

**Vice Chairperson:** Councillor S.Rahaman

**Councillors:** M.Crowley, S.apDafydd, M.Harvey, S.K.Hunt, A.Llewelyn, S.Miller, J.D.Morgan, S.Paddison, S.M.Penry and A.L.Thomas

**Officers In Attendance** S.Phillips, A.Evans, H.Jenkins, G.Nutt, A.Jarrett, K.Jones, D.Giles, C.Griffiths, C.Davies and T.Davies

**Cabinet Invitees:** Councillors D.Jones, R.G.Jones, E.V.Latham, P.A.Rees, A.Wingrave and A.N.Woolcock

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### 1. **MINUTES OF THE PREVIOUS MEETINGS**

That the Minutes of the previous meetings of Cabinet Scrutiny Committee, held on 20 February and 6 March, 2019, be approved.

### 2. **PRE-DECISION SCRUTINY**

Committee scrutinised the following Cabinet items:

#### Digital Delivery Programme - Initial Phase

Members received a presentation from the Head of ICT on the Digital Delivery Programme of the Council.

Members emphasised that Councillors would still need to have direct contact with officers as well as the public, and be able to give feedback. Officers clarified that feedback from Councillors would be key.

It was noted that training would be critical and that staff would still be needed for face to face interactions, despite advancements in digital technology.

Officers informed scrutiny members that a report would be presented within the next 12 months focusing on the changes following the centralisation of the One Stop Shop within Neath Civic Centre.

The advantages and disadvantages of staff working from home was discussed, and Members noted that 30% of office space had already been removed in recent years.

As this was his last meeting of the scrutiny committee, officers and Members wished the Head of ICT a very happy, healthy and long retirement.

Following scrutiny, the committee was supportive of the proposals to be considered by Cabinet.

#### Council Tax Exemption - Discount For Care Leavers

Members discussed the additional financial responsibility placed on the Council following the introduction of new Welsh Government legislation to exempt or provide a discount to care leavers up to the age of 24, in relation to the payment of Council Tax.

Following scrutiny the report was noted.

### 3. **FORWARD WORK PROGRAMME 18/19**

The committee noted the forward work programme for 2018/19.

**CHAIRPERSON**

**(DRAFT)**  
**Cabinet Scrutiny Committee**  
**Forward Work Programme 2018/19**

Date of Meeting	Agenda Item	Officer
23 May 2018		
7 June 2018		
27 June 2018		
18 July 2018		
1 August 2018		

Tudalen5

Eitem yr Agendas5

Tudalen6

12 September 2018		
3 October 2018		
24 October 2018		
31 October 2018		
21 November 2018		

Tudalen7

5 December 2018		
16 January 2019		
23 January 2019		
13 February 2019		
20 February 2019		
6 March 2019		

27 March 2019		
17 April 2019		
8 May 2019	Periodic report on the progress of work against the Wales Audit Proposals for Improvement	Karen Jones
	Public Service Board – Annual Report	Karen Jones/ Lead Officers
29 May 2019		

**Items to be programmed in for future meetings**

- To view the impacts of the decisions on the Welsh Language Promotion Strategy and the Valleys Action Plan annually (Karen Jones)
- PSB – updates on Wellbeing Plan (PSB)